



CITY OF SAN ANTONIO
FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Informal Invitation for Bid – Annual Contract for Printing of Business Cards

Solicitation Number: 6100003112

Description: The City of San Antonio is soliciting bids to furnish the printing of Business Cards.

Applicable Product Categories: 96607

Date Issued: July 29, 2013

Bid Due Date & Time: August 14, 2013 at 10:00 AM CST

Pre-Submittal Conference: N/A

Staff Contact Person: ANDREA DE LA GARZA, PROCUREMENT SPECIALIST I,
ANDREA.DELAGARZA@SANANTONIO.GOV

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.